
SECTION 5: FILMING LOCATION, LAYOUT & PARKING PLAN

Physical Address: _____

List the street(s) and block number(s) affected by filming and proposed closures. Notate the side of the street affected (north, south, east, west and include a traffic plan).

The applicant may be required to hire off-duty Dallas Police Officers for security, crowd control, and traffic control during filming. The total number of police officers working at the location will be determined by the Dallas Police Department.

SECTION 6: OTHER INFORMATION

Is the location City owned? If so, please detail<

Will pyrotechnics or special effects be involved in filming? If so, please explain and list the SPFX coordinator in charge (credentials and license will be required)<

Will parking meters be affected for this filming and require j ooding? List the street & block number.

Will filming involve or require any stunt driving activity; vehicle chase, exceeding the posted speed limit by more than 50 MPH or disobeys other traffic laws? If so, please explain. (Lock up plan and map will be required).

Will filming require a "Ride-Along" with city officers?

Will filming involve the use of aircraft, helicopters, etc...? If so, please explain. (Pilot credentials required).

IMPORTANT INFORMATION
PLEASE READ BEFORE SUBMITTING APPLICATION

SECTION 9: TEXAS ALCOHOLIC BEVERAGE COMMISSION (TABC)

If alcohol will be available through the production company, caterer and/or craft services, the applicant is required to obtain a temporary alcohol permit from TABC located at 8700 Stemmons Freeway, Suite 460, Dallas, Texas 75247, (214) 678-4000. www.tabc.state.tx.us.

SECTION 10: PUBLIC NOTIFICATION

The applicant shall, at least 3 days before the filming occurs, deliver written notice to all owners or occupants of real property abutting the boundaries of the area in which the filming will be conducted. The notice must include the following information:

- 1). Filming date, time and location on production letterhead
- 2). Contact name & phone number of location scout or producer
- 3). Brief description of what the filming will involve
- 4). An application for a commercial filming permit has been filed
- 5). Interested persons may contact the Office of Special Events at 650 S. Griffin Street, Dallas, Texas 75202, (214) 939-2701.

SECTION 11: INSURANCE

The applicant shall procure and keep in full force and effect for the duration of the filming, minimum insurance written by an insurance company approved by the State of Texas and acceptable to the city and issued in the standard form approved by the Texas Department of Insurance. **All provisions of each policy must be acceptable to the city and name the City of Dallas and its officers, employees and elected representatives as additional insured.** Insured must provide a waiver of subrogation to the City of Dallas, its officers, employees for bodily injury (including death), property damage or any other loss. An original Certificate of Liability Insurance must be submitted with the application.

City of Dallas, its officers, employees and elected representatives
650 S. Griffin Street
Dallas, TX 75202

1. **Commercial General Liability Insurance** including, but not limited to, Premises/Operations, Personal & Advertising Injury, Products/Completed Operations, Independent Contractors and Contractual Liability with minimum combined bodily injury (including death) and property damage of limits of:
 - A). \$1,000,000 per occurrence
 - B). \$1,000,000 general aggregate

NOTE: If filming in a "City facility or premises", then, minimum limits of:

- A). \$1,000,000 per occurrence
- B). \$2,000,000 general aggregate**
- C). \$250,000 fire legal liability

NOTE: If filming involves the use of pyrotechnics, explosives or fireworks, then:

- A). \$3,000,000 per occurrence
- B). \$3,000,000 general aggregate

2. **Business Automobile Liability Insurance** covering owned, hired, and non-owned vehicles, with a minimum combined bodily injury (including death) and property damage limit of:
 - A). \$500,000 per occurrence

NOTE: If filming involves "extended car chases", then, minimum limit of:

- A). \$3,000,000 per occurrence

3. **Workers Compensation:** If filming in a “City facility or premises”, then, Workers’ Compensation with statutory limits; **Employers Liability** with minimum limits for bodily injury:
 - A). \$100,000 by accident / per each accident
 - B). \$100,000 by disease / per employee
 - C). \$500,000 per policy aggregate

4. **Aircraft Liability Insurance:** If the filming involves the use of aircraft, then, Aircraft Liability Insurance for owned, hired, and non-owned aircraft with a minimum limit of:
 - A). \$5,000,000 per occurrence

5. **Liquor Liability Insurance:** If alcoholic beverages is sold, served or otherwise made available, then, Liquor Liability Insurance with minimum limits of:
 - A). \$1,000,000 each claim.

Event Producer / Production Company agrees that with respect to the above required insurance, all insurance contracts and certificate(s) of insurance will contain and state, in writing, the following required provisions:

- A). name the City of Dallas and its officers, employees, and elected representatives as additional insured to the Commercial General Liability and Business Automobile Liability policies;
- B). state that coverage shall not be cancelled, non-renewed or materially changed except after thirty (30) days written notice by certified mail to : Convention & Event Services, attn: Office of Special Events, 650 S. Griffin Street, Dallas, Texas, 75202

SECTION 12: SECURITY, CROWD CONTROL, & TRAFFIC CONTROL

The applicant may be required to provide police officers for security, crowd control, and traffic control during filming. The total number of police officers working at the location will be determined by the Dallas Police Department, using industry specific planning variables.

SECTION 13: DENIAL OR REVOCATION

The Office of Special Events shall deny or revoke any commercial filming if the applicant makes a false statement of material fact on the application or fails to comply with or the activity is in violation of any provision of the commercial filming permit, or any other applicable law. The commercial filming permit shall also be denied or revoked if the special events manager, chief of police department, or the chief of the fire department determines the activity poses a serious threat to public health, safety or welfare. If a commercial filming permit is denied or revoked, the Office of Special Events shall notify the applicant by phone and by certified mail, return receipt requested, notice of the denial or revocation and of the right to an appeal and instructions on how to file an appeal with the Permit and License Appeal Board.

SECTION 14: OFFENSES OR PENALTIES

An applicant/person commits an offense if he/she commences or conducts a special event or commercial filming without a special event permit or commercial film permit or in violation of any provision of the special event/film permit, Chapter 42A, “Special Events” of the Dallas City Code, or any other applicable law.

Each offense is punishable by a fine not to exceed \$2,000 for each violation of a provision governing fire safety, zoning, public health, sanitation, including dumping of refuse; and \$500 for each violation of all other provisions.

SECTION 15: INDEMNIFICATION

As a condition of a Commercial Filming Permit being issued, the permit holder agrees to indemnify, defend and hold harmless the City of Dallas and all of its officers and employees against any and all suits, causes of action or claims for injuries, damages, costs and expenses to persons or property, whether public or private, that may arise out of, or be constituting a part of the special event, or any activity constituting a part of the special event, or any act, omission or misconduct of the permit holder or his agents, representatives, contractors, or employees. The permit holder agrees to discharge any and all judgments that may be rendered against the City of Dallas or its officers and employees in connection with any suit, cause of action, or claim after the judgment becomes final and unappealable.

SECTION 16: RIGHTS TO PHOTOS

Filming company is granted the irrevocable right to use the recordings taken by company in perpetuity.