

# OFFICE OF SPECIAL EVENTS INSURANCE REQUIREMENTS

---

## GENERAL LIABILITY

General Aggregate	1,000,000 / 2,000,000 (city property)
Each Occurrence	1,000,000
<b>(Pyro / SPFX / Explosives / Fireworks involved)</b>	
Each Occurrence	3,000,000
General Aggregate	3,000,000

---

## AUTOMOBILE LIABILITY- All owned autos and non-owned autos

Combined Single Limit	500,000
Per Occurrence	3,000,000 (Stunts/car chase)

---

## AIRCRAFT LIABILITY

Each Occurrence	5,000,000
-----------------	-----------

---

## WORKERS' COMPENSATION & EMPLOYERS LIABILITY STATUTORY LIMITS

Each Accident	100,000
Disease- Each Employee	100,000
Disease- Policy Limit	500,000

---

## DESCRIPTION OF OPERATIONS/ LOCATIONS/ VEHICLES/ SPECIAL ITEMS

The City of Dallas, its officers, employees and elected representatives shall be named as **additionally insured** on the General Liability (CG2026), Automobile and Umbrellas policies. Waiver of Subrogation provided the City of Dallas on General Liability, Automobile, Umbrellas and workers' compensation policies.

---

## CERTIFICATE HOLDER

City of Dallas,  
Its officers, employees and elected representatives  
650 S. Griffin Street  
Dallas, TX 75202

---

## LIQUOR

Each Claim	1,000,000
------------	-----------

---

## CANCELLATION

30 DAYS WRITTEN NOTICE

---

All Certificates of Insurance are subject to review and adjustment by the Office of Special Events and the City's Risk Management Division

The applicant shall procure and keep in full force and effect for the duration of the filming, minimum insurance written by an insurance company approved by the State of Texas and acceptable to the city and issued in the standard form approved by the Texas Department of Insurance. **All provisions of each policy must be acceptable to the city and name the City of Dallas and its officers and employees as additional insured.** Insured must provide a waiver of subrogation to the City of Dallas, its officers, employees for bodily injury (including death), property damage or any other loss. An original Certificate of Liability Insurance must be submitted with the application.

1. **Commercial General Liability Insurance** including, but not limited to, Premises/Operations, Personal & Advertising Injury, Products/Completed Operations, Independent Contractors and Contractual Liability with minimum combined bodily injury (including death) and property damage of limits of:
  - a) \$1,000,000 per occurrence
  - b) \$1,000,000 general aggregate

**NOTE: If filming in a “City facility or premises”, then, minimum limits of :**

- a) \$1,000,000 per occurrence
- b) \$2,000,000 general aggregate
- c) \$250,000 fire legal liability

**NOTE: If filming involves the use of pyrotechnics, explosives or fireworks, then**

- a) \$3,000,000 per occurrence
- b) \$3,000,000 general aggregate

2. **Business Automobile Liability Insurance** covering owned, hired, and non-owned vehicles, with a minimum combined bodily injury (including death) and property damage limit of:
  - a) \$500,000 per occurrence.

**NOTE: If filming involves “extended car chases”, then, minimum limit of:**

  - b) \$3,000,000 per occurrence.

3. **Workers Compensation:** If filming in a “City facility or premises”, then, Workers’ Compensation with statutory limits; **Employers Liability** with minimum limits for bodily injury:
  - a) \$100,000 per each accident,
  - b) \$100,000 by disease, per employee
  - c) \$500,000 per policy aggregate

4. **Aircraft Liability Insurance:** If the filming involves the use of aircraft, then, Aircraft Liability Insurance for owned, hired, and non-owned aircraft with a minimum limit of:
  - a) \$5,000,000 per occurrence.

5. **Liquor Liability Insurance:** If alcoholic beverages is sold, served or otherwise made available, then, Liquor Liability Insurance with minimum limits of :
  - a) \$1,000,000 each claim.

Production Company agrees that with respect to the above required insurance, all insurance contracts and certificate(s) of insurance will contain and state, in writing, the following required provisions: a) name the City of Dallas and its officers and employees as additional insured to the Commercial General Liability and Business Automobile Liability policies; b) state that coverage shall not be cancelled, non-renewed or materially changed except after thirty (30) days written notice by certified mail to : Convention & Event Services, attn: Office of Special Events, 650 S. Griffin Street, Dallas, Texas, 75202; c) provide a waiver of subrogation to the City of Dallas, its officers, employees for bodily injury (including death), property damage or any other loss.